



No-smoking/vaping Policy

Policy statement

Staple Pre-School comply with health and safety regulations and the Safeguarding and Welfare Requirements of the EYFS in making our setting a no-smoking/no-vaping environment.

Whilst smoking is defined by law and vaping is not, the EYFS (2021) requirement is clear that '*staff should not vape or use e-cigarettes when children are present*' and that '*providers must not allow smoking in or on the premises when children are present*'.

Procedures

- All staff, parents and volunteers are made aware of our no-smoking policy.
- The no-smoking policy is available for parents to read on the front desk and on our website.
- No-smoking/No vaping signs are displayed prominently.
- The No-smoking Policy is stated in information for parents and staff.
- We actively encourage no-smoking by having information for parents and staff about where to get help to stop smoking if they are seeking this information.
- Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform, or must at least cover the uniform.
- E-cigarettes and vaping is not permitted to be used on the premises.
- Staff who smoke, use vapes or use e-cigarettes during their scheduled breaks do so well away from the premises.
- Staff who smoke during their break make every effort to reduce the effects of odour and passive smoking for children and colleagues
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.
- It is a criminal offence for employees to smoke in smoke-free areas, with a fixed penalty of £50 or prosecution and a fine of up to £200.
- Cigarettes, lighters and matches are permitted to be kept with personal belongings in the kitchen.

Legal framework and further advice

- EYFS, 2021
- Public Health England advice on the use of e-cigarettes (vaping) in public places
<https://www.gov.uk/government/publications/use-of-e-cigarettes-in-public-places-and-workplaces>
- The Smoke-free (Premises and Enforcement) Regulations 2006

This policy was adopted by

Staple Pre-school

Date written

September 2021

Date to be reviewed

August 2022

Signed on behalf of the management committee

Lauren Gupta-Miles

Role of signatory (e.g. chair/owner)

Chairperson